

REQUEST FOR PROPOSALS

The City of Somerset will be accepting proposals for uniform, mat, and towel rental service. Proposals must be received by 10:00am on February 10, 2023 and should be addressed as follows:

Attn: Uniform Rental Proposal
City of Somerset
306 E. Mt. Vernon Street
Somerset, KY 42501

The uniform service contract shall be for a period of two (2) years with the City of Somerset having the option to extend the contract for two (2) additional years at no additional cost to the City. The uniform service contract will be effective on July 1, 2023. No bidder shall withdraw proposals for thirty (30) days from bid date.

Uniform service specifications may be picked up at the Somerset City Clerks office located at the address above from 8:00am to 4:30pm, Monday-Friday, until the time the proposals are due.

The City of Somerset reserves the right to reject any or all proposals for non conformity with proposal specifications, may award the proposal to the lowest and best proposal, or reject any and/or all proposals.

DEPARTMENT UNIFORM SPECIFICATIONS

City Hall

2 employees 11 pants(5/week)

Street Department

6 employees 11 suits(5/week)

Garage

1 employee 11 suits(5/week) 1 jacket

Sanitation Department

19 employees 11 suits(5/week)

Water Department

24 employees 11 suits(5/week) 1 jacket

1 executive 11 suits(5/week)

Gas Department

17 employees 8 pants(no laundry service-just replacement service) 2 FR long sleeve shirts
see attached requirements for FR items--

Wastewater Department

15 employees 11 suits(5/week) 11 unlined coveralls

3 executive 11 suits(5/week)

MATS, RUGS, AND OTHER ITEMS

City Hall

mats (4x6)	quantity=4 bi-weekly
mats (3x10)	quantity=5 bi-weekly
scraper mats	quantity=3 not serviced
micro fiber towels	quantity=50 bi-weekly
towel	quantity=1 biweekly

Fire Central Station

mats (3x4)	quantity=5 bi-weekly
dust mop (24")	quantity=1 bi-weekly
dust mop (48")	quantity=1 month
dust mop handle & frame	quantity=2
wet mop	quantity=5 week
center pull towels	quantity=stock when needed-both stations supplied from Central

Fire Station #2

red mats (3x4)	quantity=3 bi-weekly
dust mop (24")	quantity=2 bi-weekly
dust mop handle & frame	quantity=2
wet mop	quantity=3 week

Street Department

brown mats (3x4)	quantity=2 week
brown mats (4x6)	quantity=1 week

Sanitation Department

mats (3x5)	quantity=5 week	mat(2x6) quantity=1 week
heavy duty scrub	quantity=1	
shop towels	quantity=as needed	
air freshener	quantity=as needed	
hand soap	quantity=as needed	

Water (Distribution)

brown mats (3x5)	quantity=2 week
brown mat (3x10)	quantity=1 week
roll towels	quantity=2 week

Water (Plant)

grey mats (3x5)	quantity=5 week
grey mats (4x6)	quantity=1 week
grey mats (3x10)	quantity=1 week

MATS, RUGS, AND OTHER ITEMS

Wastewater-Pitman Creek

black mats (4x6)	quantity=4 bi-weekly	black mat(4x10)=1 bi-weekly
red shop towels	quantity=20 week	
CRT cabinets	quantity=2	

Wastewater-Sinking Creek

black mats (4x10)	quantity=2 bi-weekly
red shop towels	quantity=20 week

Gas Department

brown mats (3x4)	quantity=3 week
dust mop blue (36")	quantity=1 week
roll towels	quantity=2 week
hand soap	as needed

Fuel Center

mat (3x5)	quantity=1 week
mats (4x6)	quantity=3 week
paper towels	quantity=as needed
hand soap	quantity=as needed
air freshener	quantity=as needed

EMS Department

blue mats (3x4)	quantity=5 week	handsoap	as needed
blue mats (4x6)	quantity=3 week	center pull towels	as needed
dust mop red (36")	quantity=4 week		
dust mop handle	quantity=2		
husky wet mops	quantity=5 week		
wet mop handle	quantity=3		

The Virginia

scraper mats(3x5)	quantity=2 monthly	traffic mats(3x5)	quantity=2/m
fatigue mats(3x5)	quantity= 2 monthly	traffic mats(3x10)	2 monthly
hand soap	as needed	soap dispensers	as needed
sink sanitizers	as needed		

The City of Somerset reserves the right to add, delete, or change sizes, colors, and/or quantities of mats, rags, towels, and other items as needed during the term of the contract.

BELOW IS A LIST OF DEPARTMENT MANAGERS TO BE CONTACTED FOR MORE INFORMATION REGARDING UNIFORM PROPOSALS.

CITY HALL- CLEO GREER (606)425-5372

FIRE DEPARTMENT- BENGIE HOWARD (606)679-1163

STREET DEPARTMENT, GARAGE- DAVID HARGIS (606)679-1106

SANITATION DEPARTMENT- JASON WHITE (606)679-1107

WATER & WASTEWATER DEPARTMENT- DANA WHITIS (606)425-5364

GAS DEPARTMENT- BRUCE NEELY (606)425-5374

FUEL CENTER- MELODY PRICE (606)679-1107

EMS DEPARTMENT- NANCY WHITIS (606)679-6388X226

THE VIRGINIA-DAISHA LILE (606)872-8039