

**MUNICIPAL ORDER NO. 25-01**

**AN ORDER OF THE CITY OF SOMERSET ESTABLISHING A PROCUREMENT  
POLICY FOR THE CITY OF SOMERSET COMMUNITY DEVELOPMENT  
BLOCK GRANT FUNDS.**

**WHEREAS**, the Commonwealth of Kentucky, on March 17, 1978, adopted a Procurement Code for local governments and subdivisions of local governments within the Commonwealth of Kentucky (KRS 45A.345-45A.460) and,

**WHEREAS**, the Commonwealth of Kentucky Procurement Code became effective January 1, 1980, and requires adoption of local Procurement Codes for each local government or subdivision of local government within the Commonwealth of Kentucky and,

**WHEREAS**, the Commonwealth of Kentucky Procurement Code increased from \$30,000 to \$40,000 on July 1st, 2023, and requires adoption of this increase in local Procurement Codes for each local government or subdivision of local government within the Commonwealth of Kentucky and,

**WHEREAS**, the Commonwealth of Kentucky in its contract between the local unit of government and the United States of America requires that procurement of all services and materials be undertaken in conformance with "The Common Rule" and Federal Management Circular 77-4; and,

**WHEREAS**, the City of Somerset (the LPA) has evaluated the requirements of both state law and federal rules and regulations,

**NOW, THEREFORE, BE IT ORDERED** by City of Somerset that:

- 1) The local Procurement Policy for the CDBG is attached hereto for small purchases and purchases of \$40,000 or less and procurement procedures for services and material with a value in excess of \$40,000 is hereby approved.
- 2) That the Procurement Policies established herein for the Community Development Block Grant Program shall be effective immediately; and,
- 3) Nothing in these procurement regulations shall be construed in such a manner as to relieve the City of Somerset of the responsibilities to comply with all procurement requirements composed by the United States Federal Department of Housing and Urban Development and the Commonwealth of Kentucky as may be included in the CDBG contract between the local unit of government and the Commonwealth of Kentucky.

This Order shall be in full force and effect upon reading and adoption by the City of Somerset.

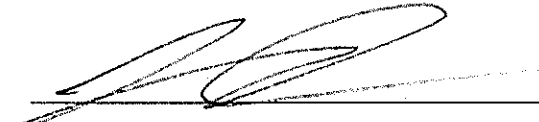
DATE OF READING: FEBRUARY 24, 2025

MOTION BY: Ms. Bullock

SECONDED BY: Mr. T. Eastham

VOTE: 10 "Aye" 0 "No"

Commissioner:	Yes	No
Mr. Minton	X	
Mr. Mitchell	X	
Mr. Godsey	X	
Ms. Bullock	X	
Mr. T. Eastham	X	
Mr. Dalton	X	
Mr. Wheeldon	X	
Mr. J. Eastham	X	
Ms. Dick	X	
Ms. Lawson	X	




---

Alan Keck

Mayor of Somerset, Kentucky




---

Nick Bradley

Clerk of Somerset, Kentucky